

Career Focus

Forsyth Public Schools 2010-11

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Welcome to Career Focus! In this course you will 1) learn more about yourself, 2) explore possible career choices and post-secondary options, and 3) prepare for your transition to high school and beyond.

**Course Topics**

1. Personal Assessment
2. Occupational Exploration
3. Post-Secondary Options
4. Study Skills
5. Interpersonal Skills
6. Transition to High School

**Grading**

Assessment of knowledge and skills will be varied throughout the course to include regular binder checks, class participation, assignments, projects and quizzes/tests. You will be provided with a schedule of activities, assignments and due dates. If you are absent, it is your responsibility to get the information needed to complete work missed.

**Classroom Rules**

We will decide the classroom rules together at the beginning of the course. We will also decide as a class what the consequences will be for breaking the rules. It is the expectation that everyone, including me, adhere to these rules and consequences once created.

**Materials**

Required

Binder (1.5”)

Tab dividers (8)

Pocket Folder

Pencil Bag

Required

Ruled Paper

Highlighter(s)

Pens/Pencils

Sticky Notes

Optional

Ruler (6”)

Calculator

Sheet Protectors

Index Cards

Hole punch

**Career Focus Course Outline**

**Personal Assessment**

True Colors

Holland Codes

Learning Styles

Biography

Lifestyle Goals

Grades/Standardized Tests

**Occupational Exploration**

Career Files/Internet

Interview/Personal Contact

Presentation/Tour/Job Shadow

Library/Print Media

Movies/Television

**Post-Secondary Options**

Vocational-Technical School

2 year college

4 year college/university

Employment

Apprenticeship

Military Enlistment

Entrepreneurship

Other

**Study Skills**

Organization

Note Taking

Utilizing Learning Style Strategies

Tutorials

Preparing for Tests

**Interpersonal Skills**

Assertiveness

Accepting Differences

Conflict Resolution

Positive Relationships

Decision Making

**Transition to High School**

Graduation Requirements

Standardized Testing

4 year course plan

Activities

Financial Planning

Career Portfolio